

Kansas City Juggling Association Board of Directors Meeting Minutes

01/11/24

7:00 pm

Board Members in attendance: Nick Civitello, Ryan Nogle, Jake Huffman, Dave Woolsey, and Andrew Olsen Representing a Quorum

Board Members absent:

Supporters in attendance:

Peter Santellan

Meeting Location: Zoom

Call To Order 7:03 PM

Approval of minutes (need to approve last two since weren't able last meeting)

10/19/23 minutes approved, all in favor, none opposed

07/13/23 minutes approved, all in favor, none opposed

Jake Website Update

- KCJA info added to website
- Planning to move this years festival info
- FYI Added last KCJA meeting minutes there for public access
- Jake to add minutes to discord/facebook when able

Discussion of renewal of Federal nonprofit status

- Ryan looking into

- Organizations of our size typically only do electronic filing (< \$50,000 per year)
- Electronic filing not working because IRS login requiring additional verification, would let him log in with organizations Tax ID #
- No progress to report, site taken down for maintenance every January, Ryan will continue to check
- Has one lead on a company that will do it for us but would cost \$\$
- Deadline is 8/31/24

Post festival individual monies

- Nick paid wyco on his credit, expecting a check and will work with ryan > given to Ryan and deposited
- Jake has \$105 in square for electronic payments to write a check to org and give to Ryan
- Follow up on these: Jake still needs to give a check to Ryan
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Reports:

Financial Report (Ryan): **Need updated info**

- Oct 1, 2023 - Dec 31, 2023
 - Beginning Balance Apr 1, 2023 \$5810.30
 - KCJA Bank Account
 - Paypal Account \$182.90
 - Income Total: \$1,300.90
 - Amazon Smile Donations \$0
 - Interest paid on bank account \$.06
 - Individual donations \$24.28
 - American giving fund from Andrew through Cerner - Thanks!
 - Festival Intake \$976.62
 - Security deposit refund \$300
 - Expenses Total: \$415.50
 - Security deposit \$300
 - Petty cash \$100
 - Mo state corporate filing \$15.50

- Net Profit/loss \$885.40
- Note: this will be less \$305 for repayment of festival insurance to Ryan which will take place in Q1 new total of \$580.40

- Ending Balance 06/30/23 \$6,695.70
 - KCJA Bank account \$6,512.80
 - Paypal account \$182.90

- Restricted Funds Report: needs updated (not currently accurate)
 - Total Restricted Funds: \$807.41
 - Technology Fund: \$ 707.04
 - New Juggler Fund: \$ 100.37

Tasks:

Review By-laws for correctness/currency - Andrew is lead

By-laws review:

Update address.

Define odd number of board members in section 1.

Add language about registered agent.

Impeachment language is specific to 3 board members in section 5 an 6 revise.

- Updates made and shared with club via facebook, no changes suggested
- Jake moved to approve, Ryan second, all in favor, none opposed. Updated bylaws will be uploaded to the appropriate places.

Review CTO best practices document- All review for next meeting.

- Nick question about central storage, changed language to point to google drive

- Removed non-ediable hash language from PDFs of minutes as a requiriement, now just a suggestion.
- Approved, all in favor, none opposed, document updated and next planned review January 2027

In Process

Review previous minutes to determine definitions for previously earmarked funds Dave Woolsey requested access to Spreadsheet. In Process-Ryan

- Found Founders Pledge Report document in KJCJ google drive, Dave now with access.
- \$213 earmarked for the festival, all other founders pledges to either general fund or area of greatest need, we spent more than @13 on the festival this year, so these founders pledge earmarked funds will be considered to have been spent and no further restrictions on these funds exist.
- All in favor, none opposed, passed

Grant writer

- Discussion of this as a goal this year, Nick to reach out to Busker Fest contact about how they do this process and if any of their writers would work with us

Blocked

Backlog

- Organizational Logo for KCJA
- Founders Pledge Plaque
- Corporate Seal
- Business Cards

New Business

- Andrew raised concern for removing Garrett's address from places around since it was listed on bylaws
 - We have updated the state and will get new copy on our own website before next board meeting, cannot control other websites around internet unfortunately
- Ryan to work with bank to get new debit card issued and ensure correct addresses and contact info
- \$50 registration fee for Brookside St Patrick's Day Parade
 - Nick opposed if it will be as cold as last year
 - All in favor of approving, Andrew will handle registration
- 2024 Festival
 - Likely first planning meeting to come in March, doesnt need to be initiated by board, will hope to have updates on April Meeting
- Elections upcoming in March
 - Andrew, Nick, Dave seats up for election, voting to take place in person during March club meetings

Announcements

To do list

- **Nick: give Jake admin access to association facebook, reach out to Richard Renner to ask about Busker Fest grant writing process**
- **Ryan: give Jake access to discord, access paypal, review payment methods for web hosting may need to remove prior board members card and reimburse them**
 - **board approves monies for reimbursement if appropriate as soon as possible, all in favor, none opposed.**
- **Jake: update bylaws on website and association facebook**
- **Dave: Be cool**
- **Andrew: Raise a child**

Adjournment 0803

