

Kansas City Juggling Association Board of Directors Meeting Minutes

05/16/24

8:00 AM

Board Members in attendance: Nick Civitello, Ryan Nogle, Jake Huffman, Dave Woolsey, and Andrew Olsen Representing a Quorum

Board Members absent:

Supporters in attendance:

Peter Santellan, Alani Waugh, Matt Brummett

Meeting Location: Zoom

Call To Order

Approval of minutes (need to approve last two since weren't able last meeting)

01/11/24 Minutes

(Old business)

Discussion of renewal of Federal nonprofit status

- Ryan looking into
- Organizations of our size typically only do electronic filing (< \$50,000 per year)
- Electronic filing not working because IRS login requiring additional verification, would let him log in with organizations Tax ID #
- No progress to report, site taken down for maintenance every January, Ryan will continue to check
- Has one lead on a company that will do it for us but would cost \$\$

- Deadline is 8/31/24

Update: Ryan to hire someone to help with it because he is not able to access our IRS account. Going to talk to his own accountant and possibly someone who reached out to board account

- Ryan to accomplish by July Meeting
- 250 dollars approved to help with this cost, all board members in approval (jake 1st, ryan second, then all in favor)

Reports:

Financial Report (Ryan): Updated info will be added at next meeting

Special shout out to Justin Sheldon for a generous donation in support of the festival.

Grant writer

- Discussion of this as a goal this year, Nick to reach out to Busker Fest contact about how they do this process and if any of their writers would work with us
Nick will send email

Election

- Popular Vote tallys
 - Nick Civitello 14
 - Matt Brummett 13
 - Andrew Olson 10
 - Dave Woolsey 10
 - Write ins: Justin (2), Alani, Peter,
- Board votes
 - Unanimous vote for Nick, Andrew, and Matt after discussion
 - Dave may end up keeping some fiscal access since that process started with bank
- Roles
 - Chair: Nick
 - Treasurer: Ryan
 - Dave made official Fiscal Agent of the board

- due to pending access to accounts, will have responsibility of executing the will of the board with respect to accounts if necessary
- Jake 1st, Nick 2nd, all in favor
- Secretary: Matt with Jake assisting

Backlog

- Organizational Logo for KCJA
- Founders Pledge Plaque
- Corporate Seal
- Business Cards

New Business

- Andrew raised concern for removing Garrett's address from places around since it was listed on bylaws
 - We have updated the state and will get new copy on our own website before next board meeting, cannot control other websites around internet unfortunately
- Ryan to work with bank to get new debit card issued and ensure correct addresses and contact info
- \$50 registration fee for Brookside St Patrick's Day Parade
 - Nick opposed if it will be as cold as last year
 - All in favor of approving, Andrew will handle registration
- 2024 Festival
 - Likely first planning meeting to come in March, doesnt need to be initiated by board, will hope to have updates on April Meeting
- Elections upcoming in March
 - Andrew, Nick, Dave seats up for election, voting to take place in person during March club meetings

Announcements

To do list

- **Ryan: Tax filing arranged if not completed**
- **Ryan: Figure out business account and get usable debit card**
- **Ryan: Financial report for both quarters for next meeting**
- **Jake: By next week, get matt access to passwords etc**
- **Nick: Reach out to busker fest contact about grant writing**

Next meeting should be 2nd Thursday in July (July 11), but that is IJA and some will be going there, so planning to move to July 18, time TBD.

Adjournment 0832